

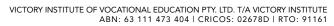
### **REFUND REQUEST FORM**

### PLEASE ENSURE YOU READ THE CONDITIONS OUTLINED BELOW BEFORE APPLYING:

- Please submit your completed form and forward to admission@victory.nsw.edu.au
- No refunds will be paid to a third party unless it is indicated at the time the Refund Request is lodged, that any refunds due are payable to a third party.
- · Where a refund is approved, Victory Institute will make payment of refunds within 28 days of receipt of the Refund Request Form.
- A documented administration fee of \$200 will be charged for processing refunds.
- Please note: The 2nd year deposit and material fees are refundable only if the withdrawal application is submitted 5 weeks prior to the agreed start date of your first year of study.

PERSONAL DETAILS	Submitted date	Submitted date:					
Full name			SID	Date of birth			
Building name	Unit number	Street number	Street name				
City/Town/Suburb	State/Province		Country	Postcode			
Phone	Mobile		Email	Email			
Payment date							
Original Payment Method:	Credit card	Direct deposit	Other				
REFUND PAYMENT OPTIONS							
Charles Marsian Association							
Student's signature							
	Defined will be no	and the Assets of the same	- Dallava (ĈALID)				
		ocessed in Australiar Institute to refund to a		/ Student Personal Account.			
Refund options							
Cheque / Draft							
Mailing address							
Direct Deposit into Bank Account - Victory Ins  Name of bank	Branch	ia responsible it any o	BSB	Account number			
Account name			SWIFT code (Overs	seas)			
				,			
L							
REQUESTED REFUND AMOUNT:							

Market Street Campus: Level 8, 22 Market Street, Sydney NSW 2000, Australia





## **REFUND REQUEST FORM**

	ed reasons for your application. ore space, please attach a separate sheet.	
<ul> <li>I am aware of the aca</li> <li>I understand and agree</li> <li>I declare that the informay be liable for pros</li> </ul>	ee to be bound by the institution policies and de ormation I have given on this form is correct an	e request and have sought appropriate advice on these matters.  Eadlines for the processing of refunds.  It discovered understand that by knowingly making false or misleading statements that I gather and obtain any necessary information pertaining to this application.
Printed name		Student's signature
Date		
FOR OFFICE USE ONL	Y	
Refund amount	Date	

F15 Refund Request Form | Version No 2.3, Updated: 17 May 2023

Prepared by

Payment processed by

Authorised by



## **REFUND REQUEST FORM**

FINANCE DEPARTME	NT ONLY										
Student ID	Requested da	ate	Agent name								
Full name							Intake o	late	Finish date		
Course											
Reason for refund requ	est Supportin	ıg docume	nt/s attached?	Yes	S	No					
	. ост Сиррот с	.6 40040	ng a accasina i								
Enrolment fee				Non -	- Refun	dable			fees PAID by a student or		
Prepaid tuition fee				-			REFUN	on behalf of a student Tuition & other fees be REFUNDED in accordance with the Institute's			
Material fee							Refund	l Policy.			
Overseas Student He	alth Cover										
Accommodation placement fee			Non -	- Refun	dable						
Accommodation fee											
Airport transport fee				Non -	Non - Refundable						
CoE Fee			Non -		dable						
	Total Pre	epaid Fees	3								
			Enrolment Fee		-						
Agent Commission Deducted (if applicable)				-							
		GST D	Deducted (if applicable)		-		Please note:				
		Cancella	ation Fee (if applicable)		-		Reimbursement in the case of provider (Vict Institute of Vocational Education Pty L				
Agent Incentive (if applicable)			-		date o	default is within (2) two weeks of the defa date occurring to the student (sections 27					
International Transfer Fee (if applicable)			-		of the ESOS ACT 2000). In the case of s visa refusal and/or student default, the re						
TOTAL REFUND						will be	will be made in accordance with the Institut Refund Policy.				
							rtorune	. 1 Olloy.			
FOR OFFICE USE ON	IV										
Account Checklist				Refund Authorisation							
Date actions made:	V	N-  .	nitin la		Approved   Due date:						
eCoE cancelled:	Yes		nitials:		Rejected						
Refund paid:	Yes	No I	nitials:		Director's signature:						
RTOM updated:	Yes	No I	nitials:								
XERO updated:	Yes	No I	nitials:		Date:						

# Please note:

This and other information may be provided to the Australian Government (DHA), the designated authority (ASQA) and other government agencies in relation to administering the ESOS Act 2000, the National Code 2018 and/or the Migration Act (as amended).

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