



CHANGE OF COURSE TIMETABLE FORM

STUDENT DETAILS

First name:	_____	Family Name:	_____
Student ID:	_____	DOB:	_____
Passport Number:	_____	Visa Type:	_____
Course Enrolled:	_____	Commencement Date:	_____
Postal Address:	_____		
Contact Number:	_____	E-mail:	_____

PLEASE NOTE

All requests for change of course timetable will only be approved if there are places available. For more information please refer to the student handbook.

Change of Timetable
Administration fee \$50

From _____ to _____

Reason: (It must be specific) _____

Students Signature: Date: _____

OUTCOME

Approved Rejected

Comments: _____

Decided By: _____ Date: _____

PAYMENT

Total: _____ Received By: _____ Date: _____